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Government of West Bengal  
Office of the District Welfare Officer  
Backward Classes Welfare, Cooch Behar.

Email: bcwco@gmail.com

Phone & Fax No.: 03582-222221

No. 907 /BCW/CB

Dated: 07/06/24

From: The District Welfare Officer,  
Backward Classes Welfare & Tribal Dev., Cooch Behar

- To:
- 1) The Registrar, Cooch Behar Panchanan Barma University.
  - 2) The Principal, University BT & Evening College, Cooch Behar.
  - 3) The Principal, Cooch Behar Polytechnic College.
  - 4) The Principal, Cooch Behar College.
  - 5) The Principal, Acharya Brajendra Nath Seal College, Cooch Behar.
  - ✓ 6) The Principal, Thakur Panchanan Mahila Mahavidyalaya, Cooch Behar.
  - 7) The Principal, Madhusudan Hore Mahavidyalaya, Nishiganj, Cooch Behar.
  - 8) The Principal, Ghokshadanga Birendra Mahavidyalaya, Ghokshadanga, Cooch Behar.
  - 9) The Principal, Mathabhanga College, Mathabhanga, Cooch Behar.
  - 10) The Principal, Sitalkuchi College, Cooch Behar.
  - 11) The Principal, Baneswar Sarathibala Mahavidyalaya, Cooch Behar.

Sir/ Madam,

Enclosed please find herewith a copy of notice and application form for admission to the following Central Hostels under Backward Classes Welfare, Cooch Behar district meant for SC/ST (Boys & Girls) students studying in Post Matric stage in your University/College for the year 2024-2025.

S.I.No.	Name of the Hostel	Address
1	Debibari Central Hostel for SC/ST Girls'	Debibari, Cooch Behar
2	Panchanan Smriti Chhatrabas(Boys')	Gunjabari, Cooch Behar
3	Central Girls' Hostel under BJRCY	Gunjabari, Cooch Behar
4	Mathabhanga Central Boys' Hostel	Mathabhanga, Cooch Behar
5	Mathabhanga BJRCY Central Girl's Hostel	Mathabhanga, Cooch Behar
6	BJRCY Central Girls' Hostel, Sitai, Cooch Behar	Sitai, Cooch Behar

You are requested to kindly arrange for wide publication the same amongst the SC/ST students.

Yours faithfully,

District Welfare Officer,

Backward Classes Welfare & Tribal Dev.,  
Cooch Behar

Encl: Notice & Application.

GOVERNMENT OF WEST BENGAL  
BACKWARD CLASSES WELFARE DEPARTMENT, COOCH BEHAR

**HOSTEL ADMISSION FORM FOR (Mark the hostel applied for)**

- A) Central Girl's Hostel under BJRCY, Gunjabari, Cooch Behar.  
B) Debibari Central Girl's Hostel, Cooch Behar  
C) Panchanan Smriti Chhatrabas (Boys), Gunjabari  
D) Mathabhanga Central Boy's Hostel  
E) Mathabhanga Central Girl's Hostel under BJRCY.  
F) Sitai Central Girl's Hostel under BJRCY

Session: 2024-2025

1. Name of the Applicant (in BLOCK LETTER) : \_\_\_\_\_  
2. Application's Mobile No.\* : \_\_\_\_\_  
3. Father's Name : \_\_\_\_\_  
4. Contact Number : \_\_\_\_\_  
5. Present Address : \_\_\_\_\_  
6. Permanent Address : \_\_\_\_\_  
7. Caste & Sub-Caste : \_\_\_\_\_  
8. Date of Birth : \_\_\_\_\_  
9. Details of Last Examination Passed

Paste a Recently  
Taken Pass Port  
Size Colours  
Photograph Here

Examination Passed	School/College/University	Division	Marks Obtained	Percentage

10. a) Present Institution : \_\_\_\_\_  
b) Course : \_\_\_\_\_  
c) Duration of Course in Years : \_\_\_\_\_  
d) Distance from Institution to residence : \_\_\_\_\_  
11. a) Name of Bank : \_\_\_\_\_  
b) Branch Name : \_\_\_\_\_  
c) IFSC of the Bank-Branch : \_\_\_\_\_  
d) A/C. No. : \_\_\_\_\_  
12. a) Local Guardian's Name : \_\_\_\_\_  
b) Nature of Relation : \_\_\_\_\_  
c) Address : \_\_\_\_\_  
d) Contact No. (Mobile/Land)\* : \_\_\_\_\_

13. Special reasons for admission (if any)

14. Local guardian's undertaking to be submitted in person before the concerned District Welfare Officer, Backward Classes Welfare, Cooch Behar.

I Shall abide by the rules and regulations of the hostel. I do not hold any appointment. If the event of being employed anywhere, I shall vacant my seat and leave the hostel. I am not associated with any subversive activities or any movement against Government. I shall leave the hostel immediately after completion of my final examination.

Dated :

\_\_\_\_\_  
Signature of Local Guardian

\_\_\_\_\_  
Signature of father/Guardian

\_\_\_\_\_  
Signature of the Student (in full)

**IN ADDITION TO OTHER RULES OF THE HOSTEL, BOARDERS WILL HAVE TO**  
**ABIDE BY THE FOLLOWING REGULATIONS**

1. The boarders will have to strictly adhere to rules of the Hostel in vogue and instruction of the SUPERINTENDENT OF HOSTEL.
2. NO INDISCIPLINE AND RAGGING WILL BE TOLERATED AND THE UNDISCIPLINED HOSTELLERS WILL BE LIABLE TO EXPULSION FROM THE HOSTEL.
3. Fines and other punishments according to nature of the case will be imposed on account of disorderly conduct and indiscipline.
4. Bath should be taken only in the bath-rooms and meals should be taken at the dining hall.
5. Damage to the properties of the hostel will seriously be viewed. No poster can be pasted and nothing can be written on the walls of the hostel.
6. The hostel campus and the rooms and personal belonging of the boarder should be kept neat and clean.
7. Messing charges for the current month will have to be paid within the 5<sup>th</sup> to 7<sup>th</sup> day of the said month in advance. In case of default in payment fines will be charged (the amount of fine is to be decided by the mess committee of the respective hostel).
8. Boarders must remain present in their room during study hours and also remain present at the time of Prayer and Roll Call.
9. Leaving the hostel and remaining absence without permission of the Warden Superintendent may result in payment of heavy penalties or expulsion from the hostel.
10. As there is no guest room, no guest will be allowed in the hostel at night, Guest may be received by the boarders only during the visiting hours between 4:00 to 6:00 p.m. in summer & 3:00 to 5:00 p.m. in winter. Lady relative/guests are not allowed to enter into the boarder's room.
11. At the time of admission the selected candidate is to submit a declaration in the form of affidavit.
12. Main gate will be open and closed at 6:00 A.M. and 5:30 P.M. respectively as a rule of the hostel.
13. The hostel authority reserves the right to cancel boarder ship of any hosteller without assigning any reason.

Dated:

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Signature of the Student (in full)

Declaration:

I do hereby declare that my ward will abide by all the rules and disciplines of the hostel otherwise he will be liable to expulsion from the hostel without any reference.

Dated:

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Signature of Father/Guardian

# HOSTEL ADMISSION NOTICE (SC/ST)

Applications in the prescribed format are invited from SC/ST Students (Boys & Girls) studying in Post Matric Courses i.e. class XI and onwards for admission in the following Central Hostels of Backward Classes Welfare Department, Cooch Behar for the academic session 2024-25.

Sl. No.	Name of the Hostel	Address
1	Debibari Central Hostel for SC/ST Girls'	Debibari, Cooch Behar
2	Panchanan Smriti Chhatrabas(Boys')	Gunjabari, Cooch Behar
3	Cental Girls' Hostel under BJRCY	Gunjabari, Cooch Behar
4	Mathabhanga Central Boys' Hostel	Mathabhanga, Cooch Behar
5	Mathabhanga BJRCY Central Girl's Hostel	Mathabhanga, Cooch Behar
6	BJRCY Central Girl's Hostel, Sitai, Cooch Behar	Sitai High School, Sitai, Cooch Behar

The application format can be obtained from:-

- 1) Debibari Central Hostel for SC/ST Girls', Debibri, Cooch Behar.
- 2) Panchanan Smriti Chhatrabas, Gunjabari, Cooch Behar.
- 3) Mathabhanga Central Girls' Hostel, College More, Mathabhanga, Cooch Behar.
- 4) Mathabhanga Central Boys' Hostel, Sikarpur, Mathabhanga, Cooch Behar.
- 5) BJRCY Central Girl's Hostel, Sitai High School, Sitai, Cooch Behar
- 6) BJRCY Central Girl's Hostel, Sitai, Cooch Behar

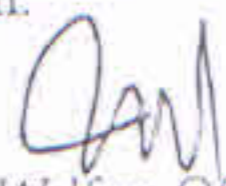
The candidates can also download & print the application from [www.coochbehargov.in](http://www.coochbehargov.in).  
Following documents are to be submitted along with the prescribed application form.

- i) Three copies of recently taken passport size colored photograph.
- ii) Photocopy of the Admission Slip of present course.
- iii) Photocopy of caste certificate.
- iv) Pay Slip or Income certificate of Father/Guardian duly issued by SDO/BDO/ MLA/Zilla Parishad Member /Sabhadhipati.
- v) If applicant's Father/Guardian is in Service or Retired, he or she must produce Photocopy of Pay Slip or Pension Slip of his or her Father/Guardian.
- vi) Residential Certificate issued by SDO/BDO/MP/MLA/Sabhapati/Zilla Parishad Member/Chairman/Sabhadhipati.
- vii) Actual distance from house to institution duly certified by BDO/Sabhapati.

Duly filled in application along with above mentioned documents must be submitted to the Hostel Superintendent of the concerned hostel or in the Office of the District Welfare Officer, Backward Classes Welfare, Kalyan Bhawan, Cooch Behar by 31<sup>st</sup> July, 2024.

Incomplete application will not be accepted.

After scrutiny, the candidates will be called for counseling to be conducted by the Selection Committee. Regarding selection, the decision of the Selection Committee will be treated as final.

  
District Welfare Officer  
Backward Classes Welfare & Tribal Dev.  
Cooch Behar

No.: 706 /BCW/CB

Dated: 07/06/24

1-2. The Chairman/Chairperson, Mathabhanga/Cooch Behar Municipality, Cooch Behar.

3-6. The Sub-Divisional Officer, Sadar / Mathabhanga / Dinhat Sub-Division, Cooch Behar.


7-22. The Principal / Head Master / Head Mistress, \_\_\_\_\_

\_\_\_\_\_, Cooch Behar, with the request to

circulate the notice among the SC/ST students of his/her institution.

23. The DIO, NIC, Cooch Behar with request for kindly publish the district website.

24. The CA to the Additional District Magistrate (D), Cooch Behar.

  
District Welfare Officer  
Backward Classes Welfare & Tribal Dev.  
Cooch Behar